request for proposal

1. **Context**

Expertise France is the French public international cooperation agency. It designs and implements projects which aim to contribute to the balanced development of partner countries, in line with the Sustainable Development Goals (SDGs) of the 2030 Agenda and the priorities of France’s external action. Expertise France’s mission is to meet the demand of partner countries seeking to enhance the quality of their public policies in order to address the environmental, social, economic and security challenges they are facing. The agency achieves this goal by implementing projects in the main areas of public action:

* Democratic, economic and financial governance;
* Stability, international security and peace Stability, international security and peace
* Sustainable development, climate and agriculture
* Health and human development

Expertise France is currently deploying a Policy-Based Loan (PBL) support instrument for the Government of Moldova (GoM) to assist the country’s green energy transition. The Moldovan Green Transition Policy-Based Loan envisages leveraging €120 million to the Government of Moldova upon the completion of a set of policy reform measures (PRMs) identified in a reform roadmap prepared for this purpose.

Expertise France, the French Cooperation Agency, part of the AFD group, has been tasked with the implementation of the Technical Assistance Framework (TAF) aiming at supporting the Moldovan authorities in the reform process and has prepared this Technical Assistance Offer (TAO) laying out its vision for the implementation of the support. The TAF is financed by a 5M€ grant delegated by the European Union (EU).

For the Republic of Moldova, enhancing energy security entails reducing dependence on energy imports, diversifying energy suppliers (including Renewable Energy Sources, RES) and supply routes, as well as improving energy efficiency measures. These initiatives are also critical for sustainable development and resilience against energy challenges.

The Moldova Green Transition TAF was commissioned in the context of the cooperation agreed between the Agence Française de Développement (AFD) and the Government of Moldova (GoM) in response to the need to push forward the green transition of Moldova’s energy sector, in line with the Moldovan Government priorities and reform agenda towards EU accession. In this respect, the government’s efforts are in part focused on promotion of energy security and climate change resilience. The goal of the reform is to accelerate the green energy transition in Moldova in compliance with the Energy Community and EU acquis.

This TAF supports the commitment of the Government of Moldova to increase the share of RES in its energy consumption portfolio, improve energy efficiency and enhance energy sector infrastructure. The project also supports the Moldovan partners in the areas of climate, energy efficiency and energy strategy to meet the energy sector requirements and especially the EU acquis. The implementation measures rely on a robust system of stakeholders’ consultation and counterparts’ cooperation to ensure buy-in and sustainable policy implementation.

The TAF envisages ample support to the Moldovan partners in the areas of climate, energy efficiency and energy strategy and provides the required flexibility which AFD, Expertise France and the Moldovan Government jointly consider necessary to meet the energy sector requirements. The TAF offers assistance to support energy savings, enhance and expand the activities of the energy efficiency agency, advance renewable energy policies and improve the country’s resilience to climate change The implementation measures rely on a robust system of stakeholder consultation and counterparty cooperation to ensure buy-in and sustainable policy implementation.

1. **Purpose and main features of the draft contract**

The subject of the proposed contract is the implementation of a service as defined in the specifications attached to the consultation file: Recruitment of a consultancy for the midterm evaluation of the Moldova Green Transition Technical Assistance Facility project.

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| --- | --- |
| **MAIN FEATURES OF THE DRAFT CONTRACT** | |
| **Nature of the prizes** | Unit price |
| **Runtime** | 30 working days – 4 to 6 months |
| **Maximum amount of the financial envelope** | not specified |
| **Place of performance of the contract** | Company’s office + some mission(s) in Chisinau, Moldova |
| **Currency of payment** | Euros |

1. **Procedure’s schedule**

|  |  |  |
| --- | --- | --- |
|  | **DATE\*** | **TIME** |
| **Site visit (if any)** | Not applicable | Not applicable |
| **Information meeting (if any)** | Not applicable | Not applicable |
| **Deadline for submitting tenders** | April 1st 2026 | 23:30 (Paris Time) |
| **Interviews** | Not applicable | - |
| **Completion date for evaluating technical offers** | April 15th 2026 | - |
| **Notification of award** | April 17th 2026 | - |
| **Contract signature** | April 22nd 2026 | - |
| **Start date** | April 23rd 2026 | - |

**\*Provisional date**

1. **Procurement procedure**

The present procurement procedure is subject to the French Code of public procurement in its latest version in force as enacted by Order No. 2018-1074 issued on 26 November 2018 and its Implementation Decree No. 2018-1075 issued on 3 December 2018.

Expertise France proceeds with the “adapted procedure” by virtue of applying articles L. 2123-1 and R. 2123-1 au R. 2123-7 of the above mentioned Code.

1. **Content of the tender dossier**

## The tender dossier is composed by the following documents :

* The current request for proposal (DAJ\_M001ENG) ;
* Technical specifications / terms of reference (version February 2026) ;
* Expression of interest form and his appendices, the declaration of honour on exclusion criteria and absence of conflict of interest template (DAJ\_F043ENG) and the identification sheet of a third party (DAF\_F013ENG) ;
* Draft of contract.

1. **presentation of tenders**

The application and tender documents as well as all correspondence and documents relating to this consultation must be written in english.

In support of their offer, candidates must submit a file consisting of the following documents:

* A proof of a legal identity form ;
* The expression of interest form and his appendices, the declaration of honour on exclusion criteria and absence of conflict of interest template and the identification sheet of a third party ;
* The draft contract, including the candidate's financial offer, duly completed, dated and signed ;
* A technical offer comprising: :
  + a description of the methodology that will be used to carry out the activities,
  + a detailed timetable,
  + CV of the expert(s) designated for the implementation of the activities (specify) ;
* A breakdown of the financial tender presented in the form of a unit price schedule indicating the price in man-days and with an estimate of the number of days necessary to carry out the service and covering all the services owed under the contract;

The documents requested above are mandatory. If they are missing, the tender submitted will not be compliant and will therefore be rejected.

The period of validity of the tenders submitted is fixed at 90 calendar days from the deadline for submission of tenders.

1. **transmission modality of tenders**

All the required documents must be sent before the deadlines indicated in Article III. PROCEDURE’S SCHEDULE.

To access the market consultation area or to submit their tenders, tenderers must log on to the State Purchasing Platform at the following address: <https://www.marches-publics.gouv.fr>

Submission by electronic means is mandatory. Any other form of submission will be rejected.

The procedure for submitting bids is detailed on the website www.marches-publics.gouv.fr.

Tenderers will find a downloadable "user's guide" which specifies the conditions of use of the State purchasing platform, in particular the technical requirements and electronic certificates.

If they so wish, applicants may contact 09 72 37 01 30 every working day from 9.00 am to 7.00 pm to receive technical assistance in carrying out these operations.

In case of allotment, each lot must be submitted electronically. However, it is possible to make a single electronic submission for several lots, provided that the identification of the lots to which a response is made is possible and unambiguous.

The costs of accessing the network and using the electronic signature are to be borne by each candidate.

Tenderers are invited to test their workstation configuration and respond to a test consultation, to ensure that the IT environment is working properly.

Tenderers' attention is drawn to the fact that they must at least have Internet browsing software. The provision of an electronic signature tool is not mandatory.

In order to make up the offer, the tenderer must send files in the following computer formats: PDF, RTF, ZIP, Microsoft Office suite, LibreOffice or Open Office. Any computer file in a different format will be declared null and void.

**ATTENTION!**

Any file constituting the tender must be free of any computer virus and must be treated beforehand by the tenderer with a regularly updated anti-virus software. The same applies to any other file exchanged in the context of this public procurement procedure.

The contracting authority may securely archive any file containing a computer virus. It will then be deemed never to have been received.

NB: Tenderers' attention is drawn to the time required for the delivery of bulky electronic documents. The average download time may vary depending on various parameters such as the technical capacity of the equipment, the type of Internet connection, the traffic on the network, etc.

As the date and time of the end of delivery is decisive for the submission of a paperless response, bidders are advised to build in some flexibility into their paperless response process.

Even if its tender in this public procurement procedure has been transmitted electronically, the tenderer undertakes, in particular if its tender is accepted, to accept the conforming re-materialisation in paper form of all the constituent documents of contractual value. In this connection, they also undertake to ensure that the natural person who signs them electronically signs them by hand without making any changes to them and returns them to the contracting authorities in that form. Finally, he undertakes to accept notification of them, in accordance with the usual procedures in force, in paper form].

[All the required documents must be submitted before the deadline indicated in article III. PROCEDURE’S SCHEDULE, by electronic means only, to the address mentioned at the article IX. FURTHER INFORMATION.

Submission by electronic means is mandatory. Any other form of submission will be rejected]

1. **selection procedure**

Expertise France will first check the eligibility of the applications and their ability to provide the service. Finally, it will evaluate the offers according to the following criteria:

* Criterion 1: Price (20%)
* Criterion 2: Technical value (80%)

Expertise France may, if it deems necessary, open negotiations with all or some of the tenderers and will conclude the contract with the entity that submitted the best-rated tender in the light of these criteria.

1. **selection procedure**

If a candidate wishes to have additional information on technical or administrative points of the file, he may send his questions to [berenice.guerin@expertisefrance.fr](mailto:berenice.guerin@expertisefrance.fr) before the deadline for submission of tenders.

1. **processing of personal data**

Expertise France undertakes to comply with the regulations in force applicable to the processing of personal data and, in particular, regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 applicable from 25 May 2018.

Identity and contact details of the controller and its representative :

Expertise France

40, Boulevard de Port Royal

75005 Paris

Represented by its Managing Director,

Operational controller :

The Information Systems Department represented by its Director

Contact details of the Data Protection Officer:

[informatique.libertes@expertisefrance.fr](mailto:informatique.libertes@expertisefrance.fr)

The legal grounds for the processing operation(s) correspond to Article 6.1 (c) and (e) of the GDPR, namely that:

* The processing is necessary to comply with a legal obligation to which Expertise France is subject;
* The processing is necessary for the performance of a task in the public interest or in the exercise of official authority vested in Expertise France;

The purposes of the processing operation(s) are :

* The management and monitoring of this procurement procedure;
* Management and monitoring of the concluded public contract.

The recipients or categories of recipients of personal data are exclusively the authorised personnel of the contracting authority, ministries and State operators in charge of awarding and executing the contract, as well as their service providers.

Retention period: this data is kept for the duration of the contract and its execution, as well as for the duration of the contract.

In accordance with the provisions of Articles 15 to 21 of the RGPD, the persons whose personal data are collected have a right of access, rectification and deletion of this information concerning them. They also have the right to limit processing and to object to such processing on legitimate grounds. The exercise of the rights of information and any other exercise of rights of the persons concerned by the processing operations carried out may be made to the Expertise France data protection officer.

The person whose personal data is collected in the context of this procedure has a right of complaint to the CNIL.

Expertise France undertakes to guarantee the confidentiality of proposals sent to it and to ensure the security and storage of these proposals.

1. **remedies and time limits**

The body responsible for appeal procedures is the Paris administrative court, 7 rue de Jouy, F-75004 Paris; e-mail: [greffe.ta-paris@juradm.fr](mailto:greffe.ta-paris@juradm.fr).

Candidates may obtain information on the introduction of appeals from the Registry of the Paris Administrative Court, 7 rue de Jouy, F-75004 Paris; e-mail: [greffe.ta-paris@juradm.fr](mailto:greffe.ta-paris@juradm.fr).